



Vacancy Required for January 2019

Student Support Manager & Designated Safeguarding Lead 37 hours per week Term time plus 4 weeks Grade J (points 35-37) Actual Salary £28,838.00 - £30,431.00

Notre Dame High School is an 11-18 highly successful and oversubscribed Roman Catholic school. As an Outstanding school, one of only 22 EEF/IEE Research Schools nationally, and a leading Teaching School in Norfolk, we seek to attract the best members of staff and develop them with the exciting variety of opportunities which arise here.

We are looking to appoint someone who has the necessary knowledge, skills and experience for this senior pastoral post. The successful candidate will be a member of the School's Leadership Team.

Join us at Notre Dame and benefit from:

- a culture which values respect, honesty and kindness;
- great training, leading to great professional development and career progression;
- an outstanding quality of relationship between pupils and staff, and between pupils themselves;
- a driven focus on reducing staff workload.

For an application form and further details including a job description and person specification, please visit our website at www.ndhs.org.uk.

Preliminary visits to the school or discussions regarding the post are welcome by arrangement with Shirley Stevenson Deputy Headteacher (sstevenson@ndhs.org.uk)

Closing date: Tuesday 4th December 2018 by Midday

Interview date: Tuesday 11th December 2018

Notre Dame High School welcomes applications from members of minority ethnic communities and those with disabilities. The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Enhanced DBS clearance is required for appointment to this post.